

**WAIVER OF LIABILITY**

In consideration of the opportunity to participate in the Riverside Performing Arts' Dance, Music, Theatre class(es), private lessons and/or Preschool made available through Riverside Performing Arts, herein referred to as "RPA," I agree as follows:

1. I understand and acknowledge that participation in Dance, Music, Theatre class(es), private lessons and/or Preschool at RPA may be dangerous and may involve risks which include, but are not limited to, bodily injury, partial or total disability, paralysis and death. I also understand and acknowledge that the social and economic losses or damages which can result from those risks and dangers can be severe and that not all such risks and dangers may be known or reasonably foreseeable at this time. I accept the responsibility for losses or damages resulting from all such risks and dangers involved in participation in Dance, Music, Theatre class(es), private lessons and/or Preschool at RPA.
2. I agree to take appropriate precautions for my own safety and that of others when participating in the program and further agree that, before participating I will inspect the facilities and equipment to be used and will, if I believe anything is unsafe, immediately advise a staff member at RPA of that unsafe condition(s) and will refuse to participate.
3. I hereby release, waive and discharge RPA, its director, instructors and employees from all liability to me and to my conservators, guardians or other legal representatives, assigns, heirs and next of kin for any and all claims, demands, losses or damages on account of any injury, death or damage to property, arising out of my participation in Dance, Music, Theatre class(es), private lessons and/or Preschool whether on RPA premises or elsewhere, including transportation of myself and/or my child to and from those venues.
4. If competing or performing in an offsite event or venue, I assume responsibility for transportation of myself and/or my child(ren) to and from these events or venues.
5. I also hereby agree to indemnify and to hold harmless from any claim or demand on account of injury or damage which I may suffer as a result of participation in Dance, Music, Theatre class(es), private lessons and/or Preschool RPA and all other persons mentioned in Paragraph 3.
6. I understand that this release, waiver and agreement to indemnify and hold harmless includes, but is not limited to, damages which are caused, or alleged to have been caused, in whole or in part by the negligence of RPA and the individuals listed in Paragraph 3.



I have read the above agreement of release and waiver of liability and understand that by signing it I have given up substantial rights. I sign this agreement voluntarily.

Print Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ I am the parent or legal guardian of the participant listed in my accounts registration, who is either myself or is under the age of 18 years, and who wishes to participate in Riverside Performing Arts' Dance, Music, Theatre class(es), private lessons and/or Preschool. In consideration of Riverside Performing Arts' allowing myself or my child to participate in Dance, Music ,Theatre class(es), private lessons and/or Preschool I hereby agree to indemnify Riverside Performing Arts and all other persons described in Paragraph 3 above, and to hold each and all of them harmless from any claim or demand on account of injury to or damage suffered by my child as a result of participation in Dance, Music, Theatre class(es), private lessons and/or Preschool whether on Riverside Performing Arts premises or elsewhere.

\_\_\_\_\_ I acknowledge it is my responsibility to deliver my child(ren) to the program and to pick up my child(ren) promptly upon the scheduled conclusion of Dance, Music, Theatre class(es), private lessons and/or Preschool. If competing or performing in an offsite event or venue, I assume responsibility for transportation of myself and/or my child(ren) to and from those events and/or venues.

This agreement includes, but is not limited to, claims or demands on account of injury or damage caused or allegedly caused by the negligence of Riverside Performing Arts or any of the individuals listed in Paragraph 3.

Print Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

## **POLICIES**

### **Registration**

Registration is based on first come, first served. Pre-registration is REQUIRED before the 1st day of class for all classes. There is an annual non-refundable \$35 registration fee per student or \$50 per family due at the time of registration. \*Registration fee does NOT apply to winter camps, summer classes or summer camps. While you are not obligated to remain a student for the entire year, when you enroll, you enroll for the entire year. When registering online, your personal information will be confidential and every effort has been made to ensure your financial information will be secure. Once you have entered your credit/debit card number you will not be charged until we have approved your registration. From then on, your card will be automatically charged per month or per year depending on what frequency you chose. We do not accept checks with the exception of cashier checks.

### **Preschool**

There is an annual registration fee of \$100/student or \$150/family. This and the last month's tuition are required to hold your child's spot in preschool and are non-refundable.

### **Studio Etiquette**

Everyone is required to follow RPA's studio etiquette. There is no running, climbing or general horseplay allowed in the studio. Children may not be left unattended anywhere in the building. Students may not enter the dance rooms without a teacher. Please do not use the office to make phone calls. This is very distracting for the office staff. Please remove street shoes before entering the dance rooms. Those who cannot abide by these rules will be asked to leave.

## **Dress Attire**

All students are expected to follow Riverside Performing Arts' dress code (Please see Class Attire). A student that is not appropriately dressed for class will be asked to observe for that day. \*NO STREET SHOES ARE ALLOWED ON DANCE FLOORS.

## **Attendance**

All class attendance is tracked by the instructor and administration. Attendance is taken at the beginning of every class or lesson. All students are expected to arrive on time for class in the proper attire and their hair up in the appropriate style. If the student is too young to handle this on his or her own, we ask that the parent help with this responsibility. If a student is ill, he or she is expected to stay home. If a student is injured and would like to observe class, then he or she may do so. If the student cannot attend class, please notify RPA via email at [info@riversidepa.com](mailto:info@riversidepa.com) as soon as possible. Make-ups are offered as a courtesy on a case by case basis.

## **Make-Up Classes**

**Eligibility for Make-up classes or private lessons:** All make-up requests must be emailed to the office at [info@riversidepa.com](mailto:info@riversidepa.com). If students are unable to attend a scheduled group or private lesson, one-week written notice is required to be eligible for a make-up lesson. If one-week notice is not given, students will forfeit money paid for that lesson and a make-up lesson will not be offered. If a student is unable to attend a group lesson due to illness, please give written notice and request a list of available make up classes from [info@riversidepa.com](mailto:info@riversidepa.com)

**Group Classes:** If a student misses a group class and is eligible for a make-up, they may request to attend a similar class within the same program (dance, theatre, music) to make up for the missed lesson. Make-ups are to be made up within 4 weeks of the missed class.

**Private Lessons:** If a student cannot attend a scheduled private lesson due to illness, written notice before 12:00 PM is required in order to schedule a makeup lesson with the same instructor. Make-up classes will be one to one instruction with the original instructor from the cancelled lesson only. Once a student is given the date and time for their make-up, if the student does not confirm in writing within 3 days their intent to attend the makeup private lesson, the make-up lesson will not be held and any tuition for the said lesson will be forfeited. If a student misses a make-up lesson, there will be no additional make-ups, credits or refunds.

**Group or Private lesson cancellations by RPA:** If an instructor or RPA cancels a class or private lesson, a make-up class will be held within 4 weeks. The make-up class date and time will be communicated to the student(s) in writing within 4 days of the cancelled class. If a class or private lesson is cancelled by the instructor or RPA and a make-up is not offered to the student(s), the student's account will be credited for the canceled class or private lesson.

**Preschool:** Due to the nature of these classes, make-ups and adjustments to tuition for cancelled or missed classes are not available.

## **Punctuality**

Coming to class on time is important so as not to disrupt the lesson. In addition, a student who misses the warm-up may become injured. Students who arrive late may be asked to observe class that day. If your child is late to class, please wait in the observation room until the teacher has asked the child to enter class. This is to keep the other students from being distracted.

## **Student Pick Up**

Parents or legal guardians must be ready to pick up their children as soon as possible after class has adjourned. \$1.00/minute will be charged for late pick-ups. RPA staff is not liable or responsible for watching your children.

## **Supervision of Children:**

### **CHILDREN MAY NOT BE LEFT UNATTENDED ANYWHERE WITH IN RIVERSIDE PERFORMING ARTS.**

Do not leave a sibling in the waiting room while the other sibling dances unless you plan to stay as well.

## **Holiday Closures and Inclement Weather**

Riverside Performing Arts does NOT follow the Vancouver School District schedule for holiday closures. Please call or check our website if you are unsure if RPA is closed. If RPA is closed due to inclement weather RPA will make no adjustment to tuition.

## **Tuition**

You may choose to pay per month or per year. The monthly rate is the same regardless of the number of weeks in a month. When paying for the entire school year, you'll receive a discount.

Monthly tuition will be charged to your credit or debit card on file the 1st or the 2nd of each month.

Please click [here](#) for pricing.

Late fees: A charge of \$5 per week will be added to all late payments.

Refunds and/or credits are not given for missed classes due to illness, conflicting schedules or unwillingness to participate.

## **Withdrawals**

Please inform the office, not the teacher, of any classes dropped or added. Those paying per month must submit a "DROP/CHANGE/ADD" form by the 15th of the previous month. Those paying per year must submit a "DROP/CHANGE/ADD" on August 15th. If you do not fill out the "DROP/CHANGE/ADD" form by the due dates listed above, your account will be billed and your credit/debit card will be charged for the next month or trimester and refunds and/or credits will not be issued. There are no refunds for the registration fee. In addition, after a costume has been paid for you will not receive a refund.

SUMMER: Refunds or credits for summer camps or classes are not given after June 1st.

WINTER CAMPS: Refunds or credits for winter camps are not given after December 1st.

## **Preschool Withdrawals**

A "DROP/CHANGE/ADD" form is due the 1st of the previous month if you choose to remove your child from Riverside Performing Arts' Preschool. If you do not fill out the "DROP/CHANGE/ADD" form by the 1st of the previous month, your account will be billed and your credit/debit card will be charged for the next month's tuition and refunds and/or credits will not be issued. There are no refunds for the registration fee. Last month's tuition is non-refundable.

## **Disruptive Behavior**

Inappropriate and disruptive behavior will not be tolerated. Students, who cannot display appropriate classroom behavior, will be asked to observe class that day. Cell phones must be turned off before entering the classroom.

## **Bathroom Policy**

Parents with students who require assistance in the bathroom are REQUIRED to stay at RPA during their child's entire class. Parents are the only ones permitted to take their child into the bathroom. Staff and other parents may not take a student to the bathroom. To prevent disruption, please have your child use the bathroom BEFORE class.

## **Preschool Bathroom Policy**

All students must be potty trained by the first day of school. Please provide your child with an extra set of clothing in case of accidents.

**Practice**

Dance, theatre and music lessons, like sports activities, require practice outside of the classroom. It is very important that students take their lessons seriously and come to their next lesson prepared. This will help the student grow and keep the class progressing.

**Lost and Found**

Please remember to check the Lost and Found box frequently. We donate items from the lost and found box to goodwill during Winter Break, Spring Break, and at the end of the year. Riverside Performing Arts is not responsible for lost, stolen or damaged items. Please leave all valuables at home.

**Performance/Costume Information**

We perform 2-3 times per year in the community. Although it is not required to perform, we welcome all students in our performances. Costumes are not required for our late January/early February performance or our Children's Fest performance. Costumes are required for our June show and fees are due in October. Costume fees are \$60-\$70 per costume per class and are non-refundable. Those with past due accounts may not perform.

**Production Fee**

The non-refundable production fee applies to the late January/early February and the June performances. Production fees are \$40 per student, per production. If your child is in more than one program, only one fee will apply (ex: If a student is in Recreational Ballet and Focus Tap, the production fee will be \$40). If you volunteer 8+ hours for any production, you'll receive 2+ free tickets to any production. Production fees are due in October and are non-refundable.

**Tickets**

Tickets are required to see RPA shows. The local school auditoriums charge to rent their theatres for rehearsals and performances. In addition we must pay for the lighting director, a sound engineer, janitors, set construction crew, staff support and materials. Tickets range from \$15-25 and are available to purchase online through Dance Recital Ticketing. Tickets are non-refundable. Ticket proceeds go toward the scholarship program.

**Model Release**

I grant permission to Riverside Performing Arts to reproduce photos or videos of me or my child(ren) for the purpose of publication, promotion, illustrations, advertising, or trade in any manner or in any medium.



I have read and understand the above Policies I sign this agreement voluntarily.

Print Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**CONSENT FOR MEDICAL TREATMENT**

I DO NOT wish to provide consent for medical treatment for myself (if I am the student) and for my child(ren).

I wish to provide consent for medical treatment for myself (if I am the student) and for my child(ren). I have provided all pertinent medical information including insurance plan number, doctor name, doctor phone number, and all allergies or medication in my account. I do hereby fully authorize Riverside Performing Arts staff or designated chaperones to act on my behalf in the event my child(ren) or I is/are the victim of an accident, injury or illness that requires immediate medical or surgical care. Actions on behalf of my child(ren) shall include but not be limited to authorization for Riverside Performing Arts staff or other chaperones to arrange for such medical care as they deem appropriate, substantiated by local medical advice, and to give my required consent for such medical care.

I acknowledge that it is my responsibility to advise Riverside Performing Arts, in writing, of any allergies, medical problems or prescription medical requirements that would be pertinent in the treatment of my child(ren). I acknowledge that if I do not wish to provide this consent I must have approval from the director of Riverside Performing Arts in order to continue enrollment.

Print Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_